

# Accommodation In New York

The company with an experience of over 15 years in NYC furnished apartment rental industry. We own apartments so **NO Broker No Fee!**

P.O. Box 237175 New York, NY - 10023

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Thank you so much for inquiries. We proudly offer you the opportunities in various types of apartments and various prices. All apartments are completely furnished (some studios have shared bathroom). You feel right away at HOME. But please first, fill in this application as we try to help you ONLY AFTER we receive this form. We do not charge commission. Prices below per day are subject to change.

Date In \_\_\_\_\_ Out \_\_\_\_\_ No of days \_\_\_\_\_ **Check in time is 3 pm. Check out is 11 am.**  
 \_\_\_\_\_ Studio 1 twin or Double 1~ 2 persons Daily Min 3days More than 2 weeks More than 2 months  
 \_\_\_\_\_ 1 bedroom: 2 twins or 1 double/queen 2~ 3 persons \$63 ~ \$180 \$55 ~ \$130 \$50 ~ \$100  
 \_\_\_\_\_ 2 bedroom 4 twins or 2 double/queen 2~ 4 persons \$180~ \$240 \$150 ~ \$220 \$90 ~ \$180  
 The Guest wishes to pay around \$ \_\_\_\_\_ @day. Preferred area \_\_\_\_\_.

Room charge \$ \_\_\_\_\_ @ \_\_\_\_\_ Total \$ \_\_\_\_\_ Security deposit \$ \_\_\_\_\_ dpd \_\_\_\_\_.

Name \_\_\_\_\_ tel (w) \_\_\_\_\_ tel (h) \_\_\_\_\_

Cell: \_\_\_\_\_ Fax \_\_\_\_\_ E-Mail \_\_\_\_\_ Date of Birth \_\_\_\_\_

Permanent Address \_\_\_\_\_

S.S # \_\_\_\_\_ Driver License / passport \_\_\_\_\_ State \_\_\_\_\_

Employed by \_\_\_\_\_ supervisor \_\_\_\_\_ tel \_\_\_\_\_.

Visa / MC \_\_\_\_\_ Name \_\_\_\_\_ exp date \_\_\_\_\_

Other Guest names \_\_\_\_\_ total \_\_\_\_\_ person(s) \_\_\_\_\_.

Guest agrees to authorize \$ \_\_\_\_\_ to be charged to VISA/MC \_\_\_\_\_ exp date \_\_\_\_ / \_\_\_\_.

**PAYMENTS: Payment must be paid by certified check, cash or by credit card (5% fee charged if pay by credit cards) in advance at all times. Late fee of 5% is charged after the due date. Security Deposit is refundable only after the contract terms are fulfilled, keys are returned to our office, apartment is left in good order and all bills are paid. The security deposit is not considered as a part of the guest fee. Shortening the period of stay after being signed is not allowed under any circumstances.**

**DAILY:** In advance, the Guest agrees to pay the total balance plus 3 days security, refunded upon returning the keys.

**WEEKLY:** 1 week security and 1 week plus balance of the week till Sunday. There after, each Mondays in advance.

**MONTHLY:** 1 month rent & security deposit upon signing (Security deposit refundable 30 days after conclusion of your stay) **plus** the monthly utility charge of \$207 (Basic Cable, Phone, DSL internet, Gas & Electricity). *The Guest agrees to pay extra if electricity charges over \$70 per month, pay per view channels and long distance calls as per bill.*

**CANCELLATION:** Cancellation is accepted until 10 days before arrival with the penalty of the 50% of the total guest fee. If the cancellation is less than 10 days away from arrival, the Guest agrees to pay the whole amount of the guest fee.

**AGREEMENT:** The Guest agrees to use the apartment solely at his/her own risk. The guest inspected the apartment and agreed to rent the apartment as it is. He/she agrees to indemnify and hold harmless to the owner/manager of the apartment in case of losses, damages to personal properties or injuries. Guest agrees to pay for the cost of any missing or damaged properties in the apartment beyond normal wear and tear. The Guest agrees to all the terms and conditions of fee payment and cancellation described above. **The Guest certifies that he/she is a transient resident and he/she understands and agrees that he/she has no permanent tenancy rights. The Guest shall stay in the apartment for no more than \_\_\_\_\_ days. The Guest understands when this application is signed by BOTH parties and returned to me this will constitute our mutual agreement.**

\_\_\_\_\_  
 Signature of the Guest accepted and agreed above. Date \_\_\_\_\_  
 Please Fax this back immediately, all filled and signed.

\_\_\_\_\_  
 Address of the property Signature Accommodation in NY Date Confirmed

# Move In and Move Out Form

Location of the apartment \_\_\_\_\_

Name of tenant \_\_\_\_\_

Permanent address \_\_\_\_\_

## **MOVE IN**

1) I accepted and rented the above apartment **AS IS** and paid up \$ \_\_\_\_\_ as Security Deposit and \$ \_\_\_\_\_ as First month/total \_\_\_\_\_ days.

2) [  ] I have seen the photo of above furnished apartment and agreed to rent it and I have signed the agreement on \_\_\_\_\_.

OR

3) [  ] I have personally, or my representative \_\_\_\_\_ has inspected the apartment on \_\_\_\_\_.

4) I am moving into the apartment on \_\_\_\_\_. I will not make any further unreasonable requests on the condition of the apartment.

5) I agree to move out from the apartment on \_\_\_\_\_ by 11am.

I understand the agreement I signed and attached here on \_\_\_\_\_ is binding and can not be renegotiated or assigned to anyone else. I understand I cannot shorten the stay in the apartment, but if I wish to extend the stay, I understand I must request the extension in writing, one week before the expiration of the period for a weekly rental, or one month before for a monthly rental. I will sign a new contract for the new period of the stay immediately when the extension is granted.

Agreed:

Tenant \_\_\_\_\_

Date: \_\_\_\_\_

Acknowledged above:

Manager / Owner \_\_\_\_\_

Date: \_\_\_\_\_

## **MOVE OUT**

I have moved out on \_\_\_\_\_ from apt # \_\_\_\_\_ address \_\_\_\_\_ and returned the keys. I have given up all the rights to possession of above said apartment to the owner and landlord.

Agreed:

Tenant \_\_\_\_\_

Date: \_\_\_\_\_

Acknowledged above:

Manager / Owner \_\_\_\_\_

Date: \_\_\_\_\_

Accommodation in NY, Inc.

20 W 64 St. #24E, NY, NY - 10023